

REPLACING or UPDATING YOUR LICENSE?



To obtain a Real ID compliant license you must come in to a DMV office.

Bring Documents From All 3 Categories Below

1. Identity and date of birth – Valid US passport or certified copy of birth certificate. NAME CHANGE DOCUMENTS (if applicable): If you have had changes to your name, you must provide documentation proving the connection of all the names (must show a clear connection from current name back to Identity document).

- Marriage or civil union certificate (certified copy issued by town/city)
- Marriage or civil union dissolution
- Probate court name change document

2. Social Security number – SS Card, W-2, 1099 or paystub with full SSN (no other proof of SSN accepted)

3. Vermont residency and current residential address – Two (2) pieces of mail with name and street address. Use a PO Box? Bring copies of property tax bill, utility bill or homeowner/renter insurance policy showing physical address.



If you choose to renew by mail or to obtain a non-REAL ID document, you will be issued a Driver Privilege Card

You may switch to a Real ID License or ID anytime, by appearing at any Vermont DMV office with the required documentation, the Privilege card and the appropriate fee.

DEPARTMENT OF MOTOR VEHICLES
 Agency of Transportation

 120 State Street
 Montpelier, Vermont 05603-0001
 802.828.2000
 dmv.vermont.gov

1	Name: Last		First		Middle		
Address Where You Get Your Mail (mailing address) <small>Include Street Number and Name (If PO or Private Box, also fill in "Address Where You Live" below)</small>					City:	State:	Zip:
Physical Address (Address Where You Live) <small>DO NOT GIVE PO or Private Box Physical Address Will Be Printed On Your License</small>					City:	State:	Zip:
Social Security Number:			Date of Birth (mm/dd/yyyy):		Place of Birth (City, State & Country):		
<small>The disclosure of your social security or federal identification number is mandatory, is solicited by the authority granted by 42 U.S.C. § 405(c)(2)(C) and/or 666(a)(13) and will be used by the Department of Motor Vehicles in the administration of motor vehicle, tax and child support laws, to identify individuals affected by such laws.</small>							
Daytime phone number				E-mail address			
Vermont Driver License/Permit No.			Expiration date of previous license or permit				
Check if the above is a change to: <input type="checkbox"/> Mailing address <input type="checkbox"/> Physical address Is the above a change of address for voting purposes? <input type="checkbox"/> Yes <input type="checkbox"/> No							
2	<input type="checkbox"/> Check if name has changed		Name changes must be processed in person and include proper documentation.		Name on last license (first, middle, last)		
3	Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female	Eye Color:	Height:	Weight:	EDL? If "Yes" also complete form TA-VL-11 <input type="checkbox"/> Yes <input type="checkbox"/> No		
4	<input type="checkbox"/> Duplicate / Corrected License = \$15.00 <input type="checkbox"/> Duplicate / Corrected Learner Permit = \$17.00 <input type="checkbox"/> Convert to Enhanced Driver's License (EDL) = \$25.00 <input type="checkbox"/> Duplicate / Corrected EDL = \$40.00 (\$15.00 + \$25.00) <input type="checkbox"/> Address Change Only = \$0.00 <input type="checkbox"/> Photo <input type="checkbox"/> Non Photo (see instructions)			5	<input type="checkbox"/> Duplicate/Corrected Registration ATV \$5.00, Snowmobile \$5.00, Boats \$2.00, all other \$15.00 My Registration Has Been: <input type="checkbox"/> Lost <input type="checkbox"/> Stolen <input type="checkbox"/> Needs Correction <input type="checkbox"/> Destroyed <input type="checkbox"/> Stickers Needed <input type="checkbox"/> New Decal Needed		
				VT PLATE #:	BODY:		
				MAKE:	MODEL:		
				YEAR:	COLOR:		
My Original License or Permit Has Been: <input type="checkbox"/> Lost <input type="checkbox"/> Stolen <input type="checkbox"/> Needs Correction <input type="checkbox"/> Destroyed <input type="checkbox"/> Removal of Restriction <input type="checkbox"/> Administrative							
6	<input type="checkbox"/> If you have leased vehicles and your name or address has changed you MUST check the box & list plate numbers issued to each leased vehicle.						
7	Do you now have a valid license from another State/Province/Territory? If yes, where is it from?						<input type="checkbox"/> YES <input type="checkbox"/> NO
8	Is your privilege to operate suspended, revoked, recalled or refused in any state? If yes, give details on an attached page.						<input type="checkbox"/> YES <input type="checkbox"/> NO
9	Do you wish to be, or continue to be, registered as an organ & tissue donor?						<input type="checkbox"/> YES <input type="checkbox"/> NO
10	If you are a veteran of the U.S. Armed Forces, do you want 'VETERAN' printed on your license? NOTE: If yes, form # TA-VL-24 (Application for U.S. Veteran Designator) must also be completed.						<input type="checkbox"/> YES <input type="checkbox"/> NO
11	I CERTIFY that at the time of this request the duplicate for which I am applying (License, Learner Permit, and/or Registration) is not under suspension or revocation for any reason. My signature on this form is certification that the information on this application is true and that both the signature and photo are those belonging to said applicant. The statements and warrants made herein are certified under penalties of 23 V.S.A. Section 202.						
SIGNATURE OF APPLICANT:						DATE:	
Department Use Only			AUDIT LINE:				
PID	<input type="checkbox"/> PRINT (270) <input type="checkbox"/> NAME CHG (231) <input type="checkbox"/> DOB CHG (231) <input type="checkbox"/> MISC CHG (231) POB SEX EYE HT WGT		<input type="checkbox"/> 452 <input type="checkbox"/> 454 <input type="checkbox"/> NNL PHOTO = A 270 CODE: <input type="checkbox"/> L <input type="checkbox"/> S <input type="checkbox"/> D 490 CODE: <input type="checkbox"/> C <input type="checkbox"/> P <input type="checkbox"/> NNR ENDORSEMENT: <input type="checkbox"/> M <input type="checkbox"/> B <input type="checkbox"/> V <input type="checkbox"/> REST: _____ <input type="checkbox"/> JR to SR (234) <input type="checkbox"/> DOC LOC <input type="checkbox"/> PDPS Rater #		DUP / COR LIC	23	
EXP:					DRIVER'S LIC	16	
Plate #					EDL	33	
Type:	EXP					DUP/COR REG	06
						DUP/COR SNO	36
						DUP/COR BOAT	37
						Total	

INSTRUCTIONS

Enhanced Driver License or Enhanced Learner Permit (EDL) – requires completion of form TA-VL-11 ENHANCED LICENSE/ID APPLICATION in addition to this form. EDL fee is \$25.00 in addition to any other fees due. DO NOT use this form for CDL.

Requesting a duplicate by mail will result in the issuance of a Non-Real ID compliant card, **UNLESS** you visited an office **after 01/01/2014 and became Real ID certified.**

Section 1

- THIS SECTION MUST BE COMPLETED IN FULL OR THIS APPLICATION WILL BE RETURNED TO YOU.
- If date of birth given differs from what appears on our records, identification documentation as listed in section 4 is required.
- **If the address given differs from what appears on our records, this will be considered a notification of change of address for all your records.** You are required to notify DMV within 30 days of any change in your mailing address, legal name or physical residence.

Physical address is the street and house number where you actually live (required if mailing address is a PO Box). **Your Physical address will appear on your license.**

- If place of birth given differs from what appears on our records, a copy of your birth certificate is required.

Section 2

- This section must be completed if name has changed. Name Changes must be processed in person.
- An individual name change will require an original or certified copy of a marriage license/certificate, civil union certificate or court order clearly stating the new name. A change of company name on a registration will require a change of name certification from the office of Secretary of State.

Section 3

- This section must be completed if request is for a duplicate or corrected license.

Section 4

- This section must be completed if request is for This duplicate license or learner's permit, or to change a regular license to a photo license.
- You can request a duplicate photo through the mail only if your last License/Permit photo was taken in the last 8 years.
- Proof of identity must be submitted when a duplicate license/learner's permit is applied for in person. You must present the required documents from each of these four categories.
 1. **Identity and date of birth.** Each applicant is required to show documentary proof of identity and date and place of birth. Proof of identity shall be **one (1) source document** from the following list. Documents must contain the full name and date of birth and must be verifiable, i.e., we must be able to contact the issuing agency to determine the authenticity of the document.
 - Valid, unexpired U.S. passport.
 - Certified copy of a birth certificate filed with a State Office of Vital Statistics or equivalent agency in the individual's State of birth.
 - Consular Report of Birth Abroad (CRBA) issued by the U.S. Department of State, Form FS-240, DS-1350 or FS-545.
 - Valid, unexpired Permanent Resident Card (Form I-551) issued by DHS or USCIS.
 - Unexpired employment authorization document (EAD) issued by DHS, Form I-766 or Form I-688B.
 - Unexpired foreign passport with a valid, unexpired U.S. visa affixed accompanied by the approved I-94 form documenting the applicant's most recent admittance into the United States.
 - Certificate of Naturalization issued by DHS, Form N-550 or Form N-570.
 - Certificate of Citizenship, Form N-560 or Form N-561, issued by DHS.
 2. **Lawful status in the United States.** The documents required for proof of identity and date of birth will also establish lawful status in the United States, provided the Vermont DMV is able to authenticate and verify the documents under existing and available verification systems. The Vermont DMV uses a U.S. Department of Homeland Security program known as Systematic Alien Verification for Entitlements (SAVE) to electronically verify immigration documents issued by the U.S. Department of Homeland Security or U.S. Citizenship and Immigration Services.
 3. **Social Security number.** The Vermont DMV must verify your SSN. Your name and date of birth will be verified with the Social Security Administration at the time of your application, through Social Security Online Verification (SSOLV). To document your SSN, present one of the following documents that contain your current name.
 - Your Social Security card
 - W-2 form
 - Social Security Administration 1099 form
 - Non-Social Security Administration 1099 form
 - Pay stub with your name and Social Security number on it
 4. **Vermont residency and current residential address.** You must present **two documents** that include your name and current Vermont residential address that demonstrate residency in the state of Vermont.

Section 5

- This section must be completed if request is for a **duplicate or corrected registration.**

Section 6

- This section must be completed if you have **leased vehicles**, and there has been a change to your name or address.

Sections 7 & 8

- These questions must be answered or this application will be returned to you

Sections 9 & 10

- These questions must be answered if you wish to be an Organ Donor **OR** if you are a veteran of the U.S. Armed Forces and you want 'VETERAN' printed on your license. If either question is NOT answered DMV will assume the answer to be "No".

Section 11

- Sign and date